



Women's Information Service

Suppression of Personal Details Checklist

Privacy restriction will help in protecting an individual however if the offender is an ex-partner then it is important to ensure that that person is not left as a nominee with permission to receive or access information. This is important when dealing with many organisations, public and private.

This checklist is not an exhaustive list but identifies a key number of organisations to be considered and contacted to assist in protecting an individual's privacy.

Organisation	What can be done?	Relevant		Information Provided
		Yes	No	
MyGov	<ul style="list-style-type: none">• Change passwords and email address• Enable secure codes• Open a new account and relink services			
Centrelink	<ul style="list-style-type: none">• Update personal details• Flag your account to add extra security measures• Ensure MyGov is secure			
Medicare	<ul style="list-style-type: none">• Update personal details• Flag your account to add extra security measures• Ensure MyGov is secure• Cancel online account			
My Health Record	<ul style="list-style-type: none">• Set privacy and security controls• See who has viewed your record• Choose what is on your record• register under a pseudonym			
Child Support Agency	<ul style="list-style-type: none">• Inform the CSA of any domestic violence• Ask them to collect the child support on your behalf			
Australian Tax Office (ATO)	<ul style="list-style-type: none">• Ask about using secure passwords and voice identification• Ensure MyGov is secure			

ATO (Business Register)	<ul style="list-style-type: none"> • Apply to the Registrar and provide a letter detailing information to be suppressed and supporting evidence 			
Service SA (Driving and Transport)	<ul style="list-style-type: none"> • Change your EzyReg account password • Ask that an account can not be made in your name • Apply to have a PO Box displayed on your license 			
Australian and State Electoral Commissions	<ul style="list-style-type: none"> • Submit a "Registration as a silent elector" form 			
Lands Titles Office	<ul style="list-style-type: none"> • Submit a "Name Search Suppression" Form 			
Local Council	<ul style="list-style-type: none"> • Call your local council to find out how to suppress your details 			
Births, Deaths and Marriages	<ul style="list-style-type: none"> • Suppress address when registering a birth • Flag birth certificates not to be released 			
Adelaide Metro	<ul style="list-style-type: none"> • Register your MetroCARD on your online account • Have a secure password on the account • Purchase an "Anonymous MetroCARD" 			
Gas and Electricity Companies	<ul style="list-style-type: none"> • Call to have previous records/details removed • Obtain privacy policy and talk to the company about not disclosing any information 			
Phone and Internet Companies	<ul style="list-style-type: none"> • Request silent phone number/s • Change your phone number • Check reverse lookup services 			
SA Water	<ul style="list-style-type: none"> • Flag records for "no release of information" 			
SA Public Libraries	<ul style="list-style-type: none"> • Contact local library to find out what their policy is • Flag details for "no release" 			
Insurance Companies	<ul style="list-style-type: none"> • Obtain privacy policy and talk to the company about not releasing records 			
Dog and Cat Management Board (DCMB)	<ul style="list-style-type: none"> • Contact your local council regarding requirements • Search microchip register to see what details are held about your pet • Contact DCMB about suppressing online details 			
Preschools and Schools	<ul style="list-style-type: none"> • Contact the school to inform them of safety issues • Ask the school about visitor 			

	<ul style="list-style-type: none"> • policies • Talk to child/ren's teacher/s about pick up procedures • Check the school's social media policies 			
Doctors, Dentists and other Health care providers	<ul style="list-style-type: none"> • Contact health providers directly about disclosure policies 			
Banks, credit unions and superannuation	<ul style="list-style-type: none"> • Advise them of the situation and discuss privacy options • Close joint accounts and open private accounts 			
Housing and Tenancies	<ul style="list-style-type: none"> • Ensure name is removed from rental leases • Apply to SACAT to terminate a residential tenancy • Seek legal advice when staying in your own home • Contact Salvation Army "Safer in the Home" Women's Safety Services Safe at Home" 			
Australian Securities and Investment Commission	<ul style="list-style-type: none"> • Apply for "Silent enrolment" with the Electoral Commission • Apply with ASIC to have residential address suppressed on public databases 			